

**Records of Discussion on Annual Meeting of Inspection Agencies and Auditors
EIC Inspection Agency Recognition Scheme 2012
28th August 2018**

Based on the detailed deliberations on the scheme following key points of the EIC are summarized below

1. Discussion on the newly implemented application format to cover requisite additional information such as number of ports , address of crushing sheds , proficiency testing plan etc
2. Quarterly statements are not submitted by IAs in timely manner.
3. Training program conducted on the on-line system of assessment implemented by EIC
4. Discussion on the specific minerals and ores covered in SO 3975 and SO 3978 both dated 20th December 1965.
5. Training programs have been already conducted in 2018 on ISO 17020 and EIC IARS 2012 as agreed in the last annual meeting.
6. IAs were requested to provide feedback on the scheme.

Concerned raised by IAs

1. There are delays in the printing of notifications especially in case of renewals before expiry of recognition.
2. Relevant notifications related to Minerals and Ores may be made available on EIC Website for easy access
3. Timely issuance of invoices from respective EIAs
4. Issuance of PIA Codes in case urgency /holidays when the EIAs /SO are not working.
5. In the on-line system , it was suggested to give name of the all the commodities as per notifications in the drop down so that applicant IA may choose desired commodity from the list

Based on deliberations made by IAs and EIC , following decisions have been agreed

1. Inspection Agencies are advised to submit quarterly statement with in 15days of the quarter ending irrespective of any job has been done or not.
2. EIAs/SOs as and when required may issue buffer codes on request from respective IAs so that same be utilized during exigencies , however details of these codes along with on-line receipts of the requisite fees may be submitted to respective EIAs/SO on next working day.
3. Notifications S.O. 3975 and S.O. 3978 may be uploaded on the EIC website.
4. Name of the all the Commodities as per notification will be included in the on-line application format.
5. EIAs will be advised to issue invoices in timely manner.
6. The renewal/fresh application should be accompanied with the receipt of application fee submitted at concerned EIA/SO
7. Gazette notification will be e-published on the official website i.e. www.egazette.nic.in and inspection agencies may visit the link to download their respective notifications.