

**Ministry of Commerce  
Government of India**

**EXPORT INSPECTION AGENCY  
(RECRUITMENT) RULES, 1980  
(Amended up to 28.10.2005)**

**New Delhi, the 2<sup>nd</sup> August 1980**

S.R. 794 – In exercise of the powers conferred by Section 17 of the Export (Quality Control and Inspection) Act, 1963 (22 of 1963), the Central Government hereby makes the following rules, namely: -

**Short title and commencement:**

- 1) These rules may be called the Export Inspection Agency (Recruitment) Rules, 1980.
- 2) They shall come into force on the date of their publication in the Official Gazette.

**Definitions:**

In these rules, unless the context otherwise requires:

- a) “Act” means the Export (Quality Control and Inspection) Act, 1963 (22 of 1963);
- b) “Administrative Committee” means Committee constituted by the Council;
- c) “Agency” means Export Inspection Agency established under sub-section (1) of section 7;
- d) “Appointing Authority” means –
  - (i) for all posts carrying scales of pay maximum : Director  
of which does not exceed Rs. 2000/-
  - (ii) for all other posts. : Chairman;
- e) “Chairman” means the Chairman of the Council;
- f) “Council” means the Export Inspection Council established under section 3;
- g) “Director” means the Director of Inspection and Quality Control appointed under section 4;

**3) Application:**

These rules shall apply to the posts specified in column 2 of the annexed hereto.

**4) Method of recruitment, scale of pay, age limit, qualifications etc.**

The method of recruitment to the posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 3 to 9 of the said Schedule:

[Provided that:

(1) Where transfer on deputation has prescribed as one of the method of recruitment, the period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the organisation ordinarily not exceed 3 years]

[(2) the qualifications, experience and age may be relaxed for direct recruitment /promotion/ transfer on deputation at the discretion of the appointing authority recommendation of the Selection/Departmental Promotion Committee ambit of the guidelines prescribed, by the Government of India, Department personnel and Administrative Reforms, from time to time in this regard.]

### **5) Procedure of promotion:**

(1) The following procedure shall apply for filling the posts by promotion:

- (i) Posts carrying scale of pay maximum of which exceeds Rs. 1600/- shall be filled in by Selection based on 'merit'.
- (ii) Posts carrying scale of pay maximum of which exceeds Rs. 800/- but does not exceed Rs. 1600/- shall be filled in on the basis of 'merit-cum-seniority'.
- (iii) Posts carrying scale for pay maximum of which does not exceed Rs. 800/- shall be filled in on the basis of 'regionwise' seniority subject to rejection unfit.

(2) Promotion shall be made by the appointing authority on the recommendations the Department Promotion Committee, the composition of which shall be as under:

#### **(a) For posts carrying scale of pay maximum of which exceed Rs. 1600/- per mensem.**

- |  |            |
|--|------------|
| (i) Chairman of the Administrative Committee                   | : Chairman |
| (ii) 2 members of the Council to be nominated by the Chairman. | : Members  |
| (iii) Director   | : Member   |
| (iv) One Member to be appointed by the Central Government      | : Member   |

**(b) For posts carrying scale of pay maximum of which exceeds Rs. 1300/- but does not exceed Rs. 1600/- mensum:**

- (iii) Director : Chairman  
(In the absence of Director a Member of the Council)
- (iv) Additional Director of the Council / Agency. : Vice-Chairman
- (v) Joint Director of the Council/Agency or : Member  
[Additional Joint Director] of the Agency.
- (vi) Nominee from the Central Govt. Department : Member  
or any other authority, as may be decided by  
the Director

**(c) For posts carrying scale of pay maximum of which does not exceed Rs. 1300/- but exceeds Rs. 800/- per mensum:**

- (i) Director : Chairman  
(In the absence of Director a Member of the Council)
- (ii) Additional Director of the Council / Agency. : Vice-Chairman
- (iii) Joint Director of the Council/Agency or : Member  
[Additional Joint Director] of the Agency.
- (iv) Nominee from the Central Govt. Department : Member  
or any other authority, as may be decided by  
the Director

**(d) For posts carrying scale of pay maximum of which does not exceed Rs. 800/- but exceeds Rs. 560/- per mensum:**

- (i) Additional Director of the Council/Agency : Chairman
- (ii) Joint Director of the Council / Agency. : Vice-Chairman
- (iii) (Additional Joint Director) of the Agency. : Member
- (iv) Nominee from the Central Govt. Department : Member  
or any other authority, as may be decided by  
the Director

**(e) For posts carrying scale of pay maximum of which does not exceed Rs. 560/- per mensem:**

- |       |   |           |
|-------|---|-----------|
| (i)   | Joint Director of the Council / Agency<br>or (Additional Joint Director) of the Agency.                   | :Chairman |
| (ii)  | Deputy Director of the Council / Agency.  | : Member  |
| (iii) | Assistant Director of the Council / Agency.   | : Member  |
| (iv)  | Nominee from the Central Govt. Department<br>or any other authority, as may be decided by<br>the Director | : Member  |

Provided that for immediate requirement, promotion may be made by the appointing authority at his discretion for a period no exceeding six months.

**6) Procedure for direct recruitment:**

- (1) The posts to be filled in by direct recruitment shall be advertised on all India bases in selected newspapers having wide circulation in different parts of India.
- (2) All appointment to the posts shall be made on the recommendation of the Staff Selection Committee the composition of which shall be the same as for Departmental Promotion Committee under Rule 5 of these rules:

Provided that for immediate requirement, appointments may be made by the appointing authority at his discretion for a period not exceeding six months.

**7) Disqualification:**

No person,

- (a) who has entered into or contracted a marriage with a person having a spouse living,  
or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

**8) Power to relax:**

Where the Central Government is of opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**9) Saving :**

Nothing in these rules affect reservations, relaxation of age limit and other concessions required to be provided for the Schedule Caste, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**10) Interpretation:**

If any question arises relating to the interpretation of these rules, in shall be referred to the Central Government who shall decide the same.

**11) Repeal:**

[The Export Inspection Agency, Group-A, Group-B, Group-C, and Group-D, Recruitment Rules, 1977 are hereby repealed:

Provided that any order made or action taken under the rule so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.]<sup>4</sup>

## SCHEDULE

SI. NO.	Name of the post	Scale of pay (Rs.)	Age for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)
1.	[Additional Director Grade-I)	2250-125/2-2500	35-45 years	Degree in Science/ Engineering/ Technology/ Post graduate degree in Commerce/ Economics or equivalent. Knowledge of modern management technique will be an added qualification. Should be capable of handling administrative and technical problems at a senior administrative level in a large organization set up for the development of export trade through quality control and other measures. Should have adequate knowledge of Government rules and procedures.
2.	[Additional Director Grade-II)	2000-125/2-2250	35-45 years	Degree in Science/ Engineering/ Technology/ Post graduate degree in Commerce/ Economics or equivalent. Knowledge of modern management technique will be an added qualification. Should be capable of handling administrative and technical problems at a senior administrative level in a large organization set up for development of export trade through quality control and other measures. Should have adequate knowledge of Government rules and procedures.

Whether Age and educational qualifications prescribed for direct recruits will apply in case of promotion/transfer on deputation.	Period of Probation	Method of recruitment whether by direct recruitment or by promotion or by transfer deputation and the percentage of the vacancies to be filled by various methods.	In case recruitment by promotion / transfer on deputation, grades from which promotion transfer on deputation could be made.
(6)	(7)	(8)	(9)
Age-No. Educational qualification-yes	Two years	100% by promotion failing which by transfer on the deputation, failing both by direct recruitment	<p>Promotion: From officers holding post of [Additional Director Grade II in Agency/ Council with 3 years experience in the grade</p> <p>Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/ Autonomous Body.</p>
Age-No. Educational qualification-yes	Two years	100% by promotion failing which by transfer on the deputation, failing both by direct recruitment	<p>Promotion: From officers holding post of [Additional Director Grade II] in Agency/ Council with 3 years experience in the grade.</p> <p>Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/ Autonomous Body.</p>

(1)	(2)	(3)	(4)	(5)
3.	Joint Director (Technical)	1500-60- 1800-100- 2000	35-45 years	Degree in Science/ Engineering/ Technology or equivalent. Knowledge of modern management technique will be an added qualification. Should be capable of handling administrative and technical problems at a senior administrative level in a large organization set up for the development of export trade through quality control and other measures. Should have adequate knowledge of Government rules and procedures.
4.	Joint Director (Non- Technical)	1500-60- 1800-100- 2000	35-45 years	Degree or equivalent. Knowledge of modern management technique will be an added qualification. Should be capable of handling administration and finance problems at a senior administrative level in a large organization set up for the development of export trade through quality control and other measures. Should have adequate knowledge of Government rules and procedures.



(6)	(7)	(8)	(9)
Age-No. Educational qualification- yes	Two years	100% by promotion failing which by transfer on the deputation, failing both by direct recruitment	<p>Promotion: From officers holding the rank of Deputy Director (Tech.) in Agency/ Council with 6 years experience in the grade, and Additional Joint director in agency with 3 years experience in the grade.</p> <p>Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/ Autonomous Body.</p>
Age-No. Educational qualification- yes	Two years	100% by promotion failing which by transfer on the deputation, failing both by direct recruitment	<p>Promotion: From officers holding the rank of Deputy Director/(Non-Tech.) in Agency/ Council with 6 years, experience in the grade.</p> <p>Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/ Autonomous Body.</p>

(1)	(2)	(3)	(4)	(5)
5.	[Additional Joint Director]	1300-50-1700	35-45 years	Degree in Science/ Engineering/ Technology/ Post graduate degree in Commerce/ Economics or equivalent. Knowledge of modern management technique will be an added qualification. Should be capable of handling administrative and technical problems at a senior administrative level in a large organization set up for the development of export trade through quality control and other measures. Should have adequate knowledge of Government rules and procedures.
6.	Deputy Director (Technical)	110-50-1600	35-45 years	(a) Degree in Science/Engineering/ Technology or equivalent. (b) 5 years experience in inspection, testing, standardisation etc. in a responsible capacity.
7.	Deputy Director (Technical)	1100-50-1600	35-45 years	(a) Degree or equivalent. (b) 5 years experience in administration/ finance/ publicity/ public relation etc. in a responsible capacity.

(6)	(7)	(8)	(9)
Age-No. Educational qualification-yes.	Two years	100% by promotion failing which by transfer on the deputation, failing both by direct recruitment	Promotion: From officers holding the post of Deputy Director or its equivalent in the Agency/ Council with 3 years experience in the grade.  Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi- Government/ Autonomous Body.
Age-No. Educational qualification-yes.	Two years	100% by promotion failing which by transfer on the deputation, failing both by direct recruitment	Promotion: From Assistant Director (Technical) with five years experience in the grade in Agency/ Council. Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi- Government/ Autonomous Body.
Age-No. Educational qualification-yes.	Two years	100% by promotion failing which by transfer on the deputation, failing both by	Promotion: From Assistant Director (Non – Technical) or its equivalent with five years experience in the grade in Agency/ Council.

		direct recruitment	Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/ Autonomous Body.
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(1)	(2)	(3)	(4)	(5)
8.	Assistant Director (Technical)	700-40-900-EB-40-1100-50-1300	25-35 years	(a) Degree in Engineering/ Technical or Post-Graduate in science or its equivalent. (b) About 5 years experience in inspection, standardization, testing etc. in the respective field.
9.	Assistant Director (Non-Technical)	700-40-900-EB-40-1100-50-1300	25-35 years	(a) Degree or equivalent. (b) About 5 years experience in administration/ finance / publicity/ public relations etc. in the respective field.
10.	Senior Accounts Officer	700-40-900-EB-40-1100-50-1300	25-35 years	(i) Degree or equivalent. (ii) About 5 years experience in Accounts work in a Government/ Semi-Government/ Autonomous Body of which 2 years

				<p>must be in a supervisory capacity.</p> <p>(iii) Knowledge of Government rules and regulations.</p>
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(6)	(7)	(8)	(9)
Age-No. Educational qualification- yes	Two years	50% by promotion and 50% by direct recruitment failing which by transfer on deputation.	<p>Promotion: From Technical Officers or its equivalent with 3 years experience in the grade in the Agency in the respective field.</p> <p>Transfer on deputation: From officers holding analogous posts in Council/ Government /Semi-Government/ Autonomous Body.</p>
Age-No. Educational qualification- yes	Two years	50% by promotion and 50% by direct recruitment failing which by transfer on deputation.	<p>Promotion: From Section Officer or its equivalent with 3 years service in the grade in the Agency/ Council in the respective fields.</p> <p>Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/</p>

			Autonomous Body.
Age-No. Educational qualification- yes	Two years	50% by promotion and 50% by direct recruitment failing which by transfer on deputation.	From Accounts Officer with 3 years service in the Agency/ Council in the grade. Transfer on deputation: From officers holding analogous posts in Council/ Govt. /Semi-Government/ Autonomous Body.

(1)	(2)	(3)	(4)	(5)
11.	Section Officer	650-30-740- 35-880-EB-40- 960	25-35 years	(i) Degree or equivalent. (ii) About 5 years experience in a Government/ Semi- Government/ Autonomous Body/ Private organization of repute of which two years must be in a supervisory capacity. (iii) Knowledge of Government rules and procedures.
12.	Accounts	650-30-740-	25-35	(i) Degree or equivalent.

	Officer	35-880-EB-40-960	years	(ii) About 5 years experience in Accounts Section a Government/ Semi-Government/ Autonomous Body/ Private organization of repute of which two years must be in a supervisory capacity. (iii) Knowledge of Government rules and procedures.
13.	Hindi Officer	650-30-740-35-880-EB-40-960	25-35 years	(i) Degree with Hindi or its equivalent recognised by the Central Government. (ii) 5 years experience in Government/ Semi-Government/ Autonomous Body in the work of translation from Hindi to English and vice-versa. (iii) Desirable: Good knowledge in which the officer will be posted.

(6)	(7)	(8)	(9)
Age-No. Educational qualification-No.	Two years	75% by promotion and 25% by direct recruitment.	Promotion: From Office Assistant/ Senior Stenographer Grade I / Section Assistant/ Storekeeper Grade I with three years experience in the grade in Agency/ Council.
Age-No. Educational qualification-No.	Two years	75% by promotion and 25% by direct recruitment.	Promotion: Promotion from Accountants with at least three years

			experience in the grade in Agency/ Council.
Age-No. Educational qualification-No.	Two years	75% by promotion and 25% by direct recruitment.	Promotion: From Hindi Translator or its equivalent with 3 years experience in the grade in the Council/ Agency.

(1)	(2)	(3)	(4)	(5)
14.	Technical Officer	550-25-750- EB-300-900	25-35 years	(i) [Degree in Engineering / Technology/ Degree in Science (Preferable Honours/ Post Graduate)/ Diploma in Engineering / Technology or equivalent.] (ii) About 3 years experience in



				standardisation, testing, and inspection in the respective fields.
15.	Junior Technical Officer	425-15-500-EB-15-560-20-700-EB-25-800 (with the starting pay at Rs.470/-)	20-30 years	(i) Degree in Science/ Engineering/ Technology or equivalent. (ii) At least one year experience in testing/ inspection in the respective field.
16.	Junior Scientific Assistant	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) [Degree in Engineering / Technology/ Degree in Science (Preferable Honours/ Post Graduate)/ Diploma in Engineering / Technology or equivalent.] (ii) Experience of testing.

(6)	(7)	(8)	(9)
Age-No. Educational	Two years	50% by promotion and 50% by direct	Promotion: From Junior Technical Officer/

qualification-Yes.		recruitment.	Junior Scientific Assistant with three years experience in the grade in the respective field.
Not applicable	Two years	100% by direct recruitment, failing which by transfer on deputation.	Not applicable
Age-No. Educational qualification-Yes.	Two years	25% by promotion and 75% by direct recruitment.	Promotion: (i) From Laboratory Assistant Grade-I with 3 years experience in the grade in the respective fields. (ii) From Laboratory Assistant Grade-I (special Grade) who do not fulfil the requisite qualification as contained in column 5 but have rendered 3 years of service as Laboratory Assistant Grade I (Special Grade) in respective field.

(1)	(2)	(3)	(4)	(5)
17.	Office Assistant	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) Degree or equivalent. (ii) 2 years experience in administration / accounts work of a Government Department or a commercial organization of repute or technical establishment.
18.	Accountant	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) Degree preferably in Commerce or equivalent. (ii) At least 2 years experience in accounts of a Government Department or a commercial organization of repute or technical establishment.
19.	Stenographer Grade-I	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) Degree or equivalent. (ii) Shorthand speed 120 w.p.m. and typing 40 w.p.m. (iii) 3 years experience as a Stenographer in Government / Semi-Government/ Autonomous body/ Commercial organization of repute.
20.	Receptionist cum-Telephone Operator Grade-I	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) Degree or equivalent. (ii) About 3 years experience in Telephone Operation and reception.
21.	Store-Keeper Grade-I	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) Degree in Science or equivalent. (ii) Experience in maintaining stores of technical organization.

(6)	(7)	(8)	(9)
Age-No. Educational qualification-No.	Two years	75% by promotion and 25% by direct recruitment.	Promotion: From Clerk Grade-I/ Stenographer Grade-II/ Upper Division Clerk/ Storekeeper Grade-II/ Junior Stenographer in the Agency/ Council with 3 years experience in the grade.
Age-No. Educational qualification-No.	Two years	75% by promotion and 25% by direct recruitment.	Promotion: From persons holding posts of Clerk Grade-I/ Upper Division Clerk in the Agency/ Council with 3 years experience in the grade.
Age-No. Educational qualification-No.	Two years	75% by promotion and 25% by direct recruitment.	Promotion: From Stenographer Grade-II/ Junior Stenographer with 3 years experience in the grade in the Agency/Council.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment	Promotion: From Receptionist-cum- Telephone operator Grade II with 3 years experience in the grade in the Agency/Council.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment	Promotion: From Storekeeper Grade-II with 3 years experience in the grade in the Agency/Council.

(1)	(2)	(3)	(4)	(5)
22.	Hindi Translator	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) Degree with Hindi or equivalent. (ii) About 3 years experience in the work of translation from Hindi to English and vice-versa.
23.	Care-Taker Grade-I	425-15-500-EB-15-560-20-700-EB-25-800	20-30 years	(i) High School or its equivalent. (ii) 5 years experience in general office procedure/ office security/ maintenance of building including office furniture and fittings, equipments in a Government or a Commercial organization of repute.
24.	Laboratory Assistant Grade-I (Special Grade)	425-15-500-EB-15-560-20-700	20-30 years	Not applicable.
25.	Junior Hindi Translator	330-10-380-EB-12-500-EB-15-560	20-30 years	(i) Degree with Hindi or equivalent. (ii) Experience in translation from Hindi to English and vice-versa.
26.	Staff Car Driver Grade-I	[330-8-370-10-400-EB-10-480] <sup>13</sup>	20-30 years	(i) Motor Car Driving Licence. (ii) 5 years experience in driving heavy/ light vehicle.

<sup>13</sup> Substituted for “330-10-380-EB-12-500-EB-15-560” GSR No. dated 10.9.1983

(6)	(7)	(8)	(9)
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Junior Hindi Translator with 3 years experience in Agency/ Council.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From amongst Care Taker Grade-II or its equivalent with 3 years experience in the grade in the Agency/ Council.
Not applicable	Two years	100% by promotion	Promotion: From Laboratory Assistant Grade-I with 5 years experience in the grade in the Agency.
Not applicable	Two years	100% by direct recruitment.	Not applicable
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion:

			Promotion from Staff Car Driver with 5 years experience in the grade in Agency/ Council.
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(1)	(2)	(3)	(4)	(5)
27.	Clerk Grade-I	330-10-380- EB-12-500- EB-15-560	20-30 years	(i) High School or equivalent. (ii) About two year experience in office work.
28.	Stenographer Grade-II	330-10-380- EB-12-500- EB-15-560	18-25 years	(i) High School or equivalent. (ii) Shorthand speed 100 w.p.m. and typing 40 w.p.m. (iii) Two years experience as Stenographer/ Steno-typist.
29.	Storekeeper Grade-II	330-10-380- EB-12-500- EB-15-560	18-25 years	(i) High School in Science or equivalent. (ii) Knowledge of maintaining stores in a technical organization.
30.	Receptionist cum-Telephone Operator Grade-II	330-10-380- EB-12-500- EB-15-560	18-25 years	(i) High School or equivalent. (ii) 2 years experience in operating PBX Board.
31.	Laboratory Assistant	380-12-500- EB-15-560	20-30 years	(i) High School or its equivalent with Science

	Grade-I			subjects. (ii) 3 years experience in a Laboratory of a repute.
32.	Care Taker Grade-II	330-10-380- EB-12-500- EB-15-560	20-30 years	(i) High School or its equivalent. (ii) 2 years experience in general office procedure/ office security/ maintenance of building including office furniture, and fittings equipments in a Government Department or a commercial organization of repute.

(6)	(7)	(8)	(9)
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Clerk Gr. II/ Lower Division Clerk in Agency/ Council with at least 2 years service in the grade.
Not applicable	Two years	100% by direct recruitment.	Not applicable
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Clerk Gr. II/ Lower Division Clerk in Agency/ Council with at least 2 years service in the grade.
Not applicable	Two years	100% by direct recruitment.	Not applicable
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Laboratory Assistant Grade-II with 2 years service in the grade.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct	Promotion: From Clerk Gr. II/ Lower Division Clerk with 2 years service in the



		recruitment.	grade in Agency /Council.
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(1)	(2)	(3)	(4)	(5)
33.	Duplicating Machine Operator Grade-I	330-8-370-10-400-EB-10-480	18-25 years	(i) Pass in High School. (ii) 5 years experience in the operation of duplicating machine and its maintenance.
34.	Instrument Mechanic Grade-I	380-12-500-EB-15-560	18-25 years	(i) High School or equivalent. (ii) Diploma / Certificate from Industrial Training Institute.
35.	Cashier	330-10-380-EB-12-500-EB-15-560	18-25 years	(i) High School or equivalent. (ii) 2 years experience in accounts section of Government/ Semi-Government office with experience in handling cash.

36.	Laboratory Assistant Grade-II	260-8-300-EB-8-340-10-380-EB-10-430	18-25 years	(i) High School or equivalent with Science subjects. (ii) Must have one-year experience in testing.
37.	Instrument Mechanic	260-8-300-EB-8-340-10-380-EB-10-430	18-25 years	(i) High School/ Higher Secondary or equivalent. (ii) Diploma / Certificate from an Industrial training Institute.
38.	Clerk Grade-II	260-6-290-EB-6-326-8-366-EB-8-390-10-400	18-25 years	(i) High School or equivalent. (ii) Typing speed 30 w.p.m.
39.	Telex Operator	260-6-290-EB-6-326-8-366-EB-8-390-10-400	18-25 years	(i) High School or equivalent. (ii) Experience in operation of Telex Machine.

(6)	(7)	(8)	(9)
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Duplicating Machine Operator Grade-II with 3 years experience in the grade in Agency/ Council.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Instrument Mechanic with 2 years experience in the grade in Agency.
Age-No. Educational	Two years	100% by promotion failing	Promotion: From Clerk Grade with 2 years

qualification-No.		which by direct recruitment.	experience in the grade in Agency/ Council with experience in handling cash.
Not applicable	Two years	100% by direct recruitment	Not applicable
Not applicable	Two years	100% by direct recruitment	Not applicable
Not applicable	Two years	100% by direct recruitment	Not applicable
Not applicable	Two years	100% by direct recruitment	Not applicable

(1)	(2)	(3)	(4)	(5)
40.	Staff Car Driver	260-6-326-EB-8-350	18-25 years	(i) Motor Car Driving Licence. (ii) Experience in driving Heavy/ Light vehicle.
41.	Despatch Rider	260-6-326-EB-8-350	18-25 years	(i) Driving Licence for Motorcycle. (ii) 2 years experience as

				despatch rider.
42.	Duplicating Machine Operator Grade-II	260-6-326-EB-8-350	18-25 years	(i) Pass in High School or its equivalent. (ii) Experience in operation of duplicating machines and maintenance.
43.	Record keeper	260-6-326-EB-8-350	18-25 years	(i) High School or equivalent. (ii) 3 years experience in the office procedure and maintenance of records.
44.	Senior Laboratory Attendant	260-6-326-EB-8-350	18-25 years	(i) High School or its equivalent with Science subjects. (ii) 3 years experience in the laboratory.
45.	Daftry	210-4-250-EB-5-270	18-25 years	(i) Pass in Middle School. (ii) 3 years experience in the office.

(6)	(7)	(8)	(9)
Not applicable	Two years	100% by direct recruitment.	Not applicable
Not applicable	Two years	100% by direct recruitment.	Not applicable

Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Junior Duplicating Machine Operator / Daftry with knowledge of working on Duplicating Machine with 3 years experience in the grade in the Agency/ Council.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Daftry/ Laboratory Attendant in Agency/ Council with 5 years experience in the grade.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Laboratory Attendant with not less than 5 years service as Laboratory Attendant in the Agency.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Group 'D' employees (Rs. 196-232) in Agency/ Council with 3 years experience.

(1)	(2)	(3)	(4)	(5)
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46.	Mechanic-cum-sample Cutter	210-4-250-EB-5-270	18-25 years	(i) Pass in Middle School. (ii) 3 years experience in the laboratory.
47.	Laboratory Attendant	210-4-250-EB-5-270	18-25 years	(i) Pass in Middle School. (ii) 3 years experience in the Laboratory.
48.	Duplicating Machine Operator Grade-III/ Junior Duplicating Machine Operator	210-4-250-EB-5-270	18-25 years	(i) Pass in Middle School. (ii) 3 years experience in the office.
49.	Peon/ Field Attendant/ Sweeper/ Chowkidar	196-3-220-EB-3-232	18-25 years	(i) Pass in Middle School. (ii) Knowledge of reading English/ Hindi.
50.	Entomology Operator	196-3-220-EB-3-232	18-25 years	(i) Pass in Middle School. (ii) Knowledge of reading English/ Hindi. (iii) Knowledge of operating entomology apparatus essential.

Principal Rules were published vide GSR 794 on 2-8-1980 and amended by:- GSR 1080 of 1980; GSR 402 of 1982; GSR 659 of 1983; GSR 722 of 1985 and GSR 853 of 1985.

(6)	(7)	(8)	(9)
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Group 'D' employees (Rs. 196-232) in Agency/ Council with 3 years experience in the grade.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Group 'D' employees (Rs. 196-232) in Agency/ Council with 3 years experience in the grade.
Age-No. Educational qualification-No.	Two years	100% by promotion failing which by direct recruitment.	Promotion: From Group 'D' employees (Rs. 126-232) with 3 years experience of operation of duplicating machine and its maintenance.
Not applicable	Two years	100% by direct recruitment.	Not applicable
Not applicable	Two years	100% by direct recruitment.	Not applicable

Sd/-  
(C. B. kukreti)  
Joint Director  
No. 3(25) 78-Ei & EP

[Note : The age limit prescribed for direct recruitment shall be determined with reference to the closing date of inviting applications for the post in tune with the procedure followed by the Union Public Service Commission]<sup>11</sup>

EXTRACT FROM THE GAZETTE OF INDIA : PART II, SEC. 3 SUB SEC. (1)

Appearing on Page No. 3794-3795

Dated 31-12-88

वाणिज्य मंत्रालय

MINISTRY OF COMMERCE

अभि सूचना

नई दिल्ली, 24 दिसम्बर, 1988

सा. का. नि. 1013—केन्द्रीय सरकार, निर्यात (व्याजिदी निगम और निरीक्षण) अधिनियम, 1963 (1963 का 22) की धारा 17 द्वारा शक्त प्रकृतियों का प्रयोग करते हुए, निर्यात निरीक्षण अधिकारण (भर्ती) नियम, 1980 का और संशोधन करने के लिए निम्नलिखित नियम बनाती है, अर्थात्:—

1. (1) इन नियमों का संक्षिप्त नाम निर्यात निरीक्षण अधिकारण (भर्ती) अधिनियम, 1988 है।

(2) ये राजपत्र में प्रकाशित की तारीख को प्रवृत्त होंगे।

निर्यात निरीक्षण अधिकारण (भर्ती) नियम, 1980 की धारा में, सहायक निर्यात (तकनीकी) के पद से संबंधित काम संभालने—

(क) स्तम्भ (8) में, "है" शब्द के पश्चात् निम्नलिखित जोड़ा जाएगा, अर्थात्:—

"जहाँ तक स्तम्भ (9) में दर्शाया गया है"

(ख) स्तम्भ (9), में "भारत" शब्द के नीचे की प्रविष्टि के स्थान पर निम्नलिखित रखा जाएगा, अर्थात्:—

"अधिकारणों के अपने-अपने क्षेत्र में के ऐसे तकनीकी अधिकारी या समतुल्य होंगे, जिसके पास उस श्रेणी में 3 वर्ष का अनुभव और विज्ञान/इंजीनियरी/प्रौद्योगिकी में उपाधि या समतुल्य है।"

[फाईल नं. 3 (25) /78-ई आई एच ई पी]

एन एस हरिहरन, सयुक्त सचिव

माह विषय:—

सूचक नियम सा. का. नि. 794, तारीख 2-8-1980 द्वारा प्रकाशित और निम्न द्वारा संशोधित किए गए थे:—

1980 का सा. का. नि.	1080
1982 का सा. का. नि.	312
1982 का सा. का. नि.	402
1983 का सा. का. नि.	659
1985 का सा. का. नि.	722
1985 का सा. का. नि.	853

NOTIFICATION

New Delhi, the 24th December, 1988

G.S.R. 1013.—In exercise of the powers conferred by section 17 of the Export (Quality Control and Inspection) Act, 1963 (22 of 1963), the Central Government hereby makes the following rules further to amend the Export Inspection Agency (Recruitment) Rules, 1980, namely:—

1. (1) These rules may be called the Export Inspection Agency (Recruitment) Amendment Rules, 1988.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Schedule to the Export Inspection Agency (Recruitment) Rules, 1980, against serial number 8 relating to the post of Assistant Director (Technical)—

(a) in column (6), after the word "Yes", the following shall be added, namely:—

"to the extent indicated in column (9)";

(b) in column (9), for the entry under the heading "Promotion", the following shall be substituted, namely:—

"From Technical Officer or equivalent with three years experience in the grade, possessing a degree in science/engineering/technology or equivalent, in the Agencies in the respective field."

[F. No. 3(25)/78-HIE&PF]

N. S. HARIHARAN, P. Secy.

Foot Notes.—Principal rules were published vide GSR 794 on 2nd August, 1980 and amended by—

- GSR 1080 of 1980
- GSR 312 of 1982
- GSR 402 of 1982
- GSR 659 of 1983
- GSR 722 of 1983
- GSR 853 of 1983



EXTRACT FROM THE GAZETTE OF INDIA : PART II, SEC. 3 SUB SEC. (i)

Appearing on Page Nos. 1380—1381

Dated : 30-6-90

वाणिज्य मंत्रालय  
MINISTRY OF COMMERCE

अधिसूचना

नई दिल्ली, 23 जून, 1990

सा का नि. 396—केन्द्रीय सरकार, निर्यात (क्वालिटी नियंत्रण और निरीक्षण) अधिनियम, 1963 (1963 का 22) की धारा 17 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, निर्यात निरीक्षण अभिकरण (भर्ती) नियम, 1980 में और संशोधन करने के लिये निम्नलिखित नियम बनाती है, अर्थात् :—

1. (1) इन नियमों का संक्षिप्त नाम निर्यात निरीक्षण अभिकरण (भर्ती) (संशोधन) नियम, 1990 है।

(2) ये राजपत्र में प्रकाशन की तारीख को प्रवृत्त होंगे।

2. निर्यात निरीक्षण अभिकरण (भर्ती) नियम, 1980 में :—

(क) नियम 4 में, परन्तुक के खंड (2) के पश्चात् निम्नलिखित अन्तःस्थापित किया जायेगा, अर्थात् :—

“(3) नियुक्त प्राधिकारी, अभिकरण के किसी भी कर्मचारी को उसके वर्तमान कार्य क्षेत्र से अन्य क्षेत्र में स्थानान्तरित कर सकता है और ऐसे स्थानान्तरण पर उसकी वरिष्ठता, केन्द्रीय सरकार द्वारा अपने कर्मचारियों के लिये समय-समय पर जारी किये गये निर्देशों के अनुसार अवधारित की जायेगी” ;

(ख) उक्त नियमों की अनुसूची में, क्रम सं. 13 और उससे संबंधित प्रविष्टियों के पश्चात्, निम्नलिखित अन्तःस्थापित किया जायेगा, अर्थात् :—

1	2	3	4	5
“13(क) वरिष्ठ वैयक्तिक सहायक	2000-60-2300-द रो -75-3200	लागू नहीं होता	लागू नहीं होता	
	(संशोधित)			
6	7	8	9	

नहीं

दो वर्ष

100 % प्रोन्नति द्वारा जिसके नहीं सकने पर प्रतिनियुक्त पर स्थानान्तरण द्वारा

प्रोन्नति :

अभिकरण परिषद के ऐसे वरिष्ठ आशुलिपिक आशुलिपिक श्रेणी-1 जिन्हें उस श्रेणी में 8 वर्ष का अनुभव हों।  
प्रतिनियुक्त पर स्थानान्तरण परिषद/केन्द्रीय सरकारी/अर्ध-सरकारी/स्वायत्त निकाय के, केन्द्रीय सरकार के सदृश पद धारण करने वाले अधिकारियों में से”।

[फाइल सं. 3(25)/78-ई आई एण्ड ई पी]

ए. के. चौधरी, निदेशक

पाद टिप्पण :—

मूल नियम जी.एस.आर 794 तारीख 02 अगस्त, 1984 के द्वारा प्रकाशित किये गए और 1980 के जी.एस.आर 1080, 1982 के जी.एस.आर 312, 1982 के जी.एस.आर 402, 1983 के जी.एस.आर 659, 1985 के जी.एस.आर 722, 1985 के जी.एस.आर 853 और 1988 के जी.एस.आर 1013 द्वारा संशोधित किये गये।

1536 Com. 90

NOTIFICATION

New Delhi, the 23rd June, 1990

G.S.R. 396.—In exercise of the powers conferred by Section 17 of the Export (Quality Control and Inspection) Act, 1963 (22 of 1963), the Central Government hereby makes the following rules further to amend the Export Inspection Agency (Recruitment) Rules, 1980; namely:—

- 1 (1) These rules may be called the Export Inspection Agency (Recruitment) (Amendment) Rules, 1990.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Export Inspection Agency (Recruitment) Rules 1980,—

(a) in rule 4, after clause (2) of the proviso, the following shall be inserted namely:—

“(3) the appointing authority may transfer an Agency employee from his present field to another field and on such transfer his seniority will be determined in accordance with the guidelines issued by the Central Government from time to time for its employees”;

(b) in the Schedule to the said rules, after serial number 13 and entries relating thereto, the following shall be inserted, namely:—

1	2	3	4	5
“13(A) Senior Personal Assistant.		2000-60-2300-EB-75-3200 (Revised)	Not applicable	Not applicable

  

6	7	8	9
No	Two years	100% by promotion, failing which by transfer on deputation.	Promotion: From Senior Stenographer/stenographer Grade-I with 8 years experience in the grade in the Agency/Council. Transfer on deputation: From officers holding analogous post in Council/Central Government/Semi-Government/Autonomous body of Central Government”.

[F.No.3(25)/78-EI&EP]

A. K. CHAUDHURI, Director

Footnote:

Principal Rules were published vide GSR 794 on 2 August, 1980 and amended by—GSR 1080 of 1980; GSR 312 of 1982; GSR 402 of 1982; GSR 659 of 1983; GSR 722 of 1985; GSR 853 of 1985 and GSR 1013 of 1988.

Appearing on Page No 168

Dated 5-2-2005

वाणिज्य और उद्योग मंत्रालय

MINISTRY OF COMMERCE AND INDUSTRY

(वाणिज्य विभाग)

अधिसूचना

नई दिल्ली, 24 जनवरी, 2005

सा.का.नि. 45.—केन्द्रीय सरकार, निर्यात (क्वालिटी नियंत्रण और निरीक्षण) अधिनियम, 1963 (1963 का 22) की धारा 17 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, निर्यात निरीक्षण अभिकरण (भर्ती) नियम, 1980 का और संशोधन करने के लिए निम्नलिखित नियम बनाती है, अर्थात् :—

1. (1) इन नियमों का संक्षिप्त नाम निर्यात निरीक्षण अभिकरण (भर्ती) संशोधन नियम, 2005 है।

(2) ये राजपत्र में प्रकाशन की तारीख को प्रवृत्त होंगे।

2. निर्यात निरीक्षण अभिकरण (भर्ती) नियम, 1980 की अनुसूची में उपनिर्देशक (तकनीकी) और उपनिर्देशक (अतकनीकी) पदों से संबंधित क्रम संख्या 6 और 7 के सामने स्तंभ (9) में, 'प्रतिनियुक्ति पर स्थानांतरण' शीर्ष के अधीन वर्तमान प्रविष्टियों के स्थान पर निम्नलिखित प्रविष्टियां क्रमशः रखी जाएंगी, अर्थात् :—

“प्रतिनियुक्ति पर स्थानांतरण :

केन्द्रीय सरकार/राज्य सरकार/परिषद्/अभिकरणों/अर्द्धसरकारी/स्वशासी निकायों के अधीन ऐसे अधिकारी :

- (i) जो सदृश पद धारण किए हुए हैं; या
- (ii) जिन्होंने 8000—13500 रुपये के या समतुल्य वेतनमान में पदों पर पांच वर्ष नियमित सेवा की है; या
- (iii) जिन्होंने 6500—10500 रुपये के या समतुल्य वेतनमान पर आठ वर्ष नियमित सेवा की है।”

[फा. सं. 3/32/2004-ई आई एण्ड ईपी]

राज सिंह, निदेशक

टिप्पण—मूल नियम भारत के राजपत्र में सांकांनि० 794, तारीख 2 अगस्त, 1980 के तहत प्रकाशित किए गए थे और उनमें अंतिम संशोधन सांकांनि० 396, तारीख 23 जून, 1990 द्वारा किया गया है।

MGIPRRND—349 C&I/2005—300

(Department of Commerce)

NOTIFICATION

New Delhi, the 24th January, 2005

G.S.R. 45.—In exercise of the powers conferred by Section 17 of the Export (Quality Control and Inspection) Act, 1963 (22 of 1963), the Central Government hereby makes the following rules further to amend the Export Inspection Agency (Recruitment) Rules, 1980, namely :—

1. (1) These rules may be called the Export Inspection Agency (Recruitment) Amendment Rules, 2005

(2) These shall come into force on the date of their publication in the Official Gazette

2 In the Schedule to the Export Inspection Agency (Recruitment) Rules, 1980, against Serial numbers 6 and 7 relating to the posts of Deputy Director (Technical) and Deputy Director (Non-Technical) in column (9), for the existing entries under heading 'Transfer on Deputation', the following entries shall respectively be substituted, namely :—

“Transfer on Deputation:

Officers under the Central Government/State Government/Council/Agencies/Semi Government/Autonomous Bodies :

- (i) holding analogous posts; or
- (ii) with 5 years regular service in posts in the scale of Rs 8000—13500 or equivalent; or
- (iii) with 8 years regular service in posts in the scale of Rs 6500—10500 or equivalent;”

[F No. 3/32/2004-EI&EP]

RAJ SINGH, Director

Note—The principal rules were published in the Gazette of India, vide number GSR 794 dated 2nd August, 1980 and last amended vide number GSR 396 dated the 23rd June, 1990

Appearing on Page No 1653

Dated 12-11-2005

वाणिज्य एवं उद्योग मंत्रालय  
MINISTRY OF COMMERCE AND INDUSTRY

अधिसूचना  
(वाणिज्य विभाग)  
शुद्धि-पत्र

नई दिल्ली, 28 अक्टूबर, 2005

सा.का.नि. 394.— दिनांक 5 फरवरी, 2005 के भारत के राजपत्र, भाग II, खण्ड 3, उप-खण्ड (i) में प्रकाशित दिनांक 24 जनवरी, 2005 की भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय की अधिसूचना सं. सा. का. नि. 45 में निर्यात निरीक्षण अभिकरण (भर्ती) संशोधन नियमावली, 2005 से संबंधित पृष्ठ 168 पर नियम 2 में "क्रम संख्या. 6 और 7" के स्थान पर "क्रम संख्या 4 और 5" पढ़ा जाए।

[फा. सं. 3/32/2004-ईआई एण्ड ईपी]  
राज सिंह, निदेशक

NOTIFICATION

(Department of Commerce)

CORRIGENDUM

New Delhi, the 28th October, 2005

G.S.R. 394.— In the Notification of the Government of India in the Ministry of Commerce and Industry number G.S.R. 45 dated the 24th January, 2005, published in the Gazette of India, Part II, Section 3, Sub-section (i) dated the 5th February, 2005 at page 168 relating to the Export Inspection Agency (Recruitment) Amendment Rules, 2005, in rule 2, for "Serial number 6 and 7" read "serial number 4 and 5".

[F No. 3/32/2004- EI & EP]  
RAJ SINGH, Director